



# IOWA

## Department of Education

Ann Lebo, Director

Kim Reynolds, Governor  
Adam Gregg, Lt. Governor

February 18, 2021

**Effective date: August 31, 2020**

TRANSMITTED VIA EMAIL

zennerl64@uiu.edu

Ms. Lindsay Zenner, Veterans Benefits Coordinator  
Upper Iowa University  
P. O. Box 1857  
Fayette, IA 52142

**Subject: Approval letter, facility code 31801515 (Extended University—605 Washington Street, Fayette, IA 52142)**

Dear Ms. Zenner:

In accordance with 38 CFR 21.4258, this notice advises you that we have transmitted the following actions(s) to the Department of Veterans Affairs (VA). **We have forwarded copies of this letter and supporting documents to the VA for appropriate action.**

On **February 18, 2021**, the Iowa State Approving Agency received all documentation necessary to complete this action. Someone from our office will notify you if additional information is required.

This letter supersedes our approval dated **December 26, 2019**, and is based on the following documents that were submitted to our office:

- Upper Iowa University's 2020-2021 academic catalog.
- Catalog approval worksheet.
- Upper Iowa University Student Handbook, 2020-2021.
- VA Forms 20-8206 and 22-1919.

This approval is granted for the enrollment of veterans, military, and other eligible persons under the provisions of 38 U.S.C. § 30 (2006), 38 U.S.C. § 32 (2006), 38 U.S.C. § 33 (2006), 38 U.S.C. § 35 (2006), 38 U.S.C. § 36 (2006), 10 U.S.C. § 1606 (2006), and 10 U.S.C. § 1607 (2006).

This approval is effective on the date shown above. Any program not listed in this notice is not approved under Titles 10 and 38, United States Code.

### Accrediting and Regulatory Agencies

- Higher Learning Commission.
- Commission on Collegiate Nursing Education.
- Iowa Board of Nursing.
- Iowa State Board of Education.

### Extensions

Upper Iowa University does not have any campus extensions as defined by 38 CFR 21.4266:

**Creating excellence in education through leadership and service**

Grimes State Office Building | 400 E. 14th St. | Des Moines, IA 50319-0146  
Phone (515) 281-5294 | [www.educateiowa.gov](http://www.educateiowa.gov)

# Approvals

## Criteria

The **2020-2021** college catalog or student handbook addresses the following policies:

- Attendance standards (catalog, pp. 28, 40-42, 45-46, 147-148).
- Institutional refund policies (catalog, pp. 18, 26, 40, 42, 149-150).
- Standards of progress (catalog, pp. 11-13).
- Established standards of conduct (student handbook, pp. 20-74).
- Section 103 of the Veterans Benefits and Transition Act of 2018 (catalog, p. 14).
- Prior credit (catalog, pp. 22-24, 33-35, 146-147).

The catalog and student handbook meet approval criteria.

## Academic Calendar

The academic calendar (catalog, pp. 4-5) is approved as published.

## Policies

Academic and administrative policies, including program-specific policies, are approved as published.

## Programs

### Outcomes.

Upper Iowa University offers the following educational awards:

- Associate degrees.
- Bachelor degrees.
- Graduate degrees.
- Certificates.

### Accredited programs.

Exhibit A lists accredited undergraduate programs and certificates that are approved under the provisions of 38 U.S.C. § 3672, 38 U.S.C. § 3675, and 38 CFR 21.2453. Exhibit B lists accredited graduate programs and certificates that are approved under the provisions of 38 U.S.C. § 3672, 38 U.S.C. § 3675, and 38 CFR 21.2453.

### Concentrations, transfer majors, etc.

The VA does not require state approving agencies to approve concentrations, transfer majors, and other subordinate academic disciplines. To help facilitate processing of claims, concentrations offered at your institution are listed in exhibit C.

## Additional Provisions

### Discontinued programs.

You must submit to our office by **March 20, 2021**, a list of currently enrolled VA-eligible students in each discontinued program identified in exhibit A. Identified students enrolled in a discontinued program may continue to be certified through the end of their program, if they maintain continuous enrollment.

### Practical training courses.

Practical training courses may be certified if your school is accredited and conforms to the criteria outlined in 38 CFR 21.4265. Credit hours must be properly identified on the student's Enrollment Certification VA Form 22-1999. Your school must be able to document that these courses meet the requirements of the law.

### Cooperative courses.

Cooperative courses may be certified if your school is accredited and conforms to the criteria outlined in 38 CFR 21.4233(a). Credit hours must be properly identified on the student's Enrollment Certification VA Form 22-1999. Your school must be able to document that these courses meet the requirements of the law.

### Independent study.

Courses may be certified for independent study if your school is accredited and conforms to the criteria outlined in 38 CFR 21.4267(b). These courses must be listed in your college catalog, are an integral part of the student's program and credit earned apply to the student's degree objective. Credit hours must be properly identified on the student's Enrollment Certification VA Form 22-1999. Your school must be able to document that these courses meet the requirements of the law.

### GI Bill® trademark.<sup>1</sup>

If your institution uses the trademarked phrase GI Bill®, then please ensure the phrase is properly notated and attributed. The trademark symbol “®” should be placed at the upper right corner of the trademarked phrase in the most prominent place at first usage; such as the title of a brochure, form, or the very top of a Web page, with the following trademark attribution notice prominently visible: “GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA)”.

## Next Application for Approval

Upper Iowa University's next application for approval will be due by **March 4, 2022**. Please contact our office for a catalog approval worksheet or if you have any questions.

We appreciate your continuing commitment to provide educational programs for veterans and other eligible students under the GI Bill.

Sincerely,

*Monte Burroughs*

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Monte Burroughs, Consultant  
Veterans and Military Education  
515-631-9207  
[vetsed@iowa.gov](mailto:vetsed@iowa.gov)

Encl.

cc: Abdul Mackie, VA ELR, Iowa (electronic)

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<sup>1</sup> GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at <https://www.benefits.va.gov/gibill>.

**Exhibit A: Approved accredited undergraduate-level programs and certificates.**

Award – Program	Page	Remarks
AA - Associate of Arts	50	Concentrations are listed in exhibit C.
BA - Graphic Design	77	
BA - Liberal Arts	66	
BA - Sociology	73	
BS - Accounting	73	
BS - Business Administration	74	
BS - Communication Studies	60	
BS - Criminal Justice	57	
BS - Emergency & Disaster Management	69	
BS - Financial Management	75	
BS - Health Services Administration	77	
BS - Human Resource Management	75	
BS - Human Services	67	
BS - Information Systems	78	
BS - Information Technology	78	
BS - Management	76	
BS - Marketing	76	
BS - Psychology	68	
BS - Public Administration	70	
BS - Social Science	71	
BS - Software Engineering	64	
BSN - Nursing (RN to BSN)	80	
Certificate - Certificate in Art Administration	50	16 credits
Certificate - Certificate in Emergency & Disaster Management	50	15 credits
Certificate - Certificate in Human Resource Management	50	15 credits
Certificate - Certificate in Psychology	50	15 credits
Certificate - Certificate in Sustainability	50	15 credits

**Exhibit B: Approved accredited graduate-level programs and certificates.**

Award – Program	Page	Remarks
MBA - Master of Business Administration	156	Concentrations are listed in exhibit C.
MBA - Master of Business Administration	156	Concentrations are listed in exhibit C.
M.Ed - Master of Education	159	Concentrations are listed in exhibit C.
MPA - Master of Public Administration	164	Concentrations are listed in exhibit C.
MSC - Master of Science in Counseling	166	60 credits
MSA - Master of Sport Administration	167	Concentrations are listed in exhibit C.
Grad Cert - Accounting	158	15 credits
Grad Cert - Corporate Financial Management	158	15 credits
Grad Cert - Human Resource Management	158	15 credits
Grad Cert - Organizational Development	158	15 credits
Grad Cert - Literacy Coach	163	15 credits
Grad Cert - Teacher Leadership	163	15 credits
Grad Cert - Teacher Leadership	163	15 credits

**Exhibit C: Concentrations available by program.**

Award	Program	Concentration
AA	Associate of Arts	Criminal Justice General Business Liberal Arts Psychology
MBA	Master of Business Administration	Accounting Corporate Financial Management General Management Human Resource Management Organizational Development
M.Ed	Master of Education	Reading Reading 5-12 Reading K-8 Reading Specialist (K-12) Teacher Leadership
MPA	Master of Public Administration	Emergency Management & Homeland Security Government Administration Healthcare Management Nonprofit Organizational Management Public Management Coach and Leadership Education Sport Management